



Dear Applicant:

Thank you for applying for a Firefighter/EMT or Paramedic/Firefighter position with Roanoke County, City of Roanoke and/or the City of Salem. Please see the below current time line for the 2011 Hiring Process. We encourage all candidates to attend the **Candidate Physical Ability Test (CPAT) Orientation** session and CPAT Open Learning Sessions to enhance their success at passing the CPAT test.

1. Candidate Physical Ability Test (CPAT) Orientation (VOLUNTARY)

November 20, 2010 Saturday 8:30 AM – 12:30 PM or 1:30 PM – 5:30 PM

Registration is required by November 17th

2. Written Test (MANDATORY if not already successfully completed in the last 3 years)

January 14, 2011 Friday 6:00 PM – 9:30 PM

Registration is required by December 17th

3. CPAT Test (Applicant must successfully pass one attempt to move forward in the Hiring Process)

❖ First Attempt – January 15, 2011 Saturday ***Registration is required by January 7th***

❖ Second Attempt – January 19, 2011 Wednesday will be held for applicants who failed the first attempt or applicants who waived the first attempt

❖ Final Attempt – January 22, 2011 Saturday will be held for applicants who failed the first or second attempt or who waived the previous attempts

An applicant can waive an attempt but it must first be approved by the corresponding locality in writing

4. Those passing the official CPAT will continue on to the next step of taking the psychological test.

A time will be assigned to you at the CPAT test site for **January 24, 2011, Monday.**

Please contact Roanoke County Fire Administration Office at 777-8713 to register for the above dates and mark your calendars accordingly (NO reminders will be sent out).

If you have any questions, or if at any time, you must drop out of the hiring process, please notify us in writing or call the above number.

***All CPAT activities, testing and the written exam will be held at the
Roanoke Valley Regional Fire/EMS Training Center
1220 Kessler Mill Road, Salem VA, 24153***

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